

To Whom It May Concern:

RE: Mark your calendars and register now!!

It is that time of year again. If you attended or exhibited at the 13th Annual OSDBU Procurement Conference, than you will not want to miss it this year! The conference is taking place on Tuesday, April 20th at the same location.

All government attendees must register on-line again this year. To register, please go to www.osdbu.gov and click on the conference registration forms. From here you can register as a Government Attendee. You may register up to 10 people at a time. You can register on-line or print the form out and fax back to (301) 206-2050 Attn: Liz Hood. Please be sure to include e-mail addresses for all attendees.

If your agency participated as an exhibitor in 2003, an exhibit space has been pre-assigned and will be held until April 2nd. You are still required to register as attendees to confirm your exhibit space! After April 2nd, if you're agency has not registered attendees, your exhibit space will be given away. Registering on-line will ensure that a name badge is ready for you the morning of the 20th.

Upon registering you will receive a confirmation e-mail. Please keep a copy of this for your records. If you have any questions in regards to attending or exhibiting please feel free to check out the OSDBU Conference home page www.osdbu.gov or contact Liz Hood at (301) 206-2940 ext. 227, liz@fbcdb.com.

We look forward to seeing you in April!

Elizabeth Hood
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